



the gpaa

Department:
Government Pensions Administration Agency
REPUBLIC OF SOUTH AFRICA

Questions and Answers

BID GPAA 04/2023: REQUEST FOR PROPOSAL PROCPUREMENT OF CORPORATE UNIFORM FOR THE GPAA EMPLOYEES FOR THE PERIOD OF FIVE YEARS

1. We are experiencing a challenge with sbd 3.1 as our entity is not registered vat vendor so the column for vat is locked and we are unable to declare N/A or put zero(0). So can we get clarity on how to move forward

Response: You are not permitted to edit the pricing sheet. Bidders who are not VAT registered will be evaluated on the total amount excluding VAT.

2. Wanted to find out if you can give me the names of your employees to brand on your uniform and can you send me your company logo so that I can embroidered it to the best of our ability.

Response: no extra information may be provided at this stage as the specification is approved by GPAA.

Client Facing Staff

Pants – beige chino's – are we permitted to offer another colour as a replacement for beige?

Response: the colours provided are corporate colours and thus may not at any be changed

Windbreakers – are we permitted to offer a different option to a windbreaker and a different colour

Response: bidders are encouraged not to deviate from the spec

3. **4.5 Locations – pls clarify**

In the point above it is indicated that the location for the delivery is GPAA Head Office, the uniform will be distributed to all regions. Is that for GPAA to do or the supplier to distribute to all regions and offices?

Response: we expect suppliers to deliver centrally at the head office and gpaa will distribute

4. **Samples**

Are samples required to be submitted with the tender documents? Or will only short-listed tenderers be submitted to present samples?

Response: no samples are not allowed at this stage

5. **SBD 3.1**

Please clarify if a quotation is to be submitted along with the SBD 3.1 form to be completed?

Response: The SBD 3.1 is what GPAA will use to evaluate price. Failure to complete SBD 3.1 will lead to disqualification.

6. **Colour Pallet**

Please be so kind as to share the GEPF colour pallet and the GPAA colour pallet with me (if the colour pallets are different).

Response: we are not allowed to share more information at this stage, use only information at the spec

7. With regards to the above advertised, please be so kind as to forward me your colour palette and logo for GEPF AND GPAA.

Response: we are not allowed to share more information at this stage, use only information at the spec

8. Please clarify the following:

Client facing staff:

a. Pants – beige chino's – may we recommend an alternative to the beige colour?

Response: no stick to what is on the specification

b. Windbreakers – may we recommend an alternative to windbreakers?

Response: no

c. Jerseys – may we recommend an alternative to the black colour?

Response: no

9. Per section 4.5 – Locations

Please clarify that deliveries will be to the various branches or will head office distribute to the various branches?

Response: delivery will be at central location which is head office

10. Please confirm that at this stage no quotations are requested to be submitted with SBD 3.1

Response: The SBD 3.1 is what GPAA will use to evaluate price. Failure to complete SBD 3.1 will lead to disqualification.

11. Please confirm no samples are to be submitted with the tender at this stage

Response: not at this stage

12. Please confirm all items of the requested specifications must be supplied by one supplier

Response: yes

General Enquiries	Email contact tenderenquiries@gpaa.gov.za
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